

MUSWELL HILL CREATIVES FAIRS – STALLHOLDER TERMS & CONDITIONS

Stall fee of £95 must be paid in advance upon receipt of invoice from Muswell Hill Creatives.

Please read separate COVID guidelines and Risk Assessment applying to ALL stallholders.

Muswell Hill Creatives (MHC) reserves the right to reject any application at its sole discretion.

Priority is given to those living/working in Muswell Hill/Haringey.

You are required to accept the stall location that you are allocated by MHC.

MHC reserves the right to reject any application if too many stallholders apply to sell products of a similar nature.

Each stallholder is responsible for bringing suitable table coverings, props, branding and chair.

Every effort should be made to ensure that stalls are attractive and inviting to the public and that you provide battery operated lighting should the weather/time of year require it.

Stallholders may only sell goods described on their application

Muswell Hill Creatives will publicise the Fair and stallholders on its website, social media and via newsletters. All stallholders are asked to actively publicise the event on their own website, social media/newsletter accounts.

POSTPONEMENT/CANCELLATION

Should you cancel your booking, no refunds will be given under any circumstances.

In the event of adverse weather forecast for the day, MHC will endeavour to postpone the Fair to the nearest available Saturday. Should traders be unable to trade on the new date, a 10% handling fee will be retained to cover advance costs.

Should the event be cancelled entirely for any reason, MHC would retain a 30% handling fee to cover advance costs.

In the event of further lockdowns or changes to the COVID guidelines requiring the Fair to be cancelled, a 10% handling fee will be retained to cover advance costs.

No stallholder must attend the Fair if they have been tested positive for COVID or are displaying COVID symptoms. MHC must be notified as soon as is reasonably possible in case the stall fee can be filled. Prior to 7 days before the Fair, if an alternative stallholder can be found, a full refund will be provided.

If less than 7 days before the Fair, a 30% handling fee will be retained and the remainder of the fee refunded.

STALL SET UP/SET DOWN

Stalls must be set up and be ready for trading NO LATER than 10.30am on the trading date. Stalls must be manned at all times during the trading hours. Trading hours vary for each Fair. Spring - 10.30am-4.30pm, Summer and Autumn 10.30am-5.30pm. Winter – 10.30am-4.00pm.

Vehicles, heavy goods or generators are **STRICTLY NOT PERMITTED** on the paved area at any time.

Stall holders are responsible for unloading and loading their stock. Advice on parking and access will be provided nearer the time.

Please do not set down your stall ahead of the allocated trading end time unless informed you are able to do so by MHC.

OTHER

No power supply is provided

Muswell Hill Creatives shall not be responsible for any loss or damages to merchandise or personal property, nor any injury to any person caused by the activities of the Fair, the weather or any other reason or cause. Money and valuables should be kept out of sight and secured.

Please respect the Square. Stallholders must keep their stalls and surrounding areas clean and tidy, putting all rubbish in nearby rubbish bins.

HARINGEY COUNCIL TRADERS' LICENCE & PUBLIC LIABILITY

If accepted, you will need to complete a Haringey Council Temporary Street Traders Licence form and send it with a copy of your up to date public liability insurance certificate (containing the valid from/to dates) to Rachael Booth-Clibborn.

If you have not traded with Haringey Council before, a headshot (passport style photo) must be sent to Rachael Booth-Clibborn at Muswell Hill Creatives on info@muswellhillcreatives.com (or uploaded with the application form).